

ORKC Practice Procedures:

- 1) You must be a member in good standing of the Oak Ridge Kennel Club to obtain the entrance code or key for the main gate to the facility.
- 2) You must sign keep your email and phone up to date with the Club Secretary so you can be contacted if the code needs to be changed.
- 3) You may NOT share your entrance code or key with anyone.
- 4) You fill out and sign on the log sheet/book if you are on the premises at any time you are there and not in a Club class session or event.
- 5) You are expected to leave the premises in the condition you found it and report any irregularities promptly. (If you use agility equipment it is be placed in the condition you found it; Rally - you must put all signs away in numerical order.
- 6) If you are practicing or training dogs, you will be expected to pay the appropriate day fee (cash, check, Voucher) as posted in each building.
- 7) If you bring a guest to the facility to practice or train their dogs, they will be expected to sign a release form and pay the appropriate day fee. (ie. \$5 cash, check or voucher for Members; Non Members \$10)
- 8) If you bring a guest to the facility to practice or train their dogs, they will be expected to sign the Release of Liability form and pay the appropriate fee. You must remain on Club premises while your guests are there.
- 9) If you bring a friend to watch, take photos, observe etc and they do not bring dogs then the guest fee is waived.
- 10) It is strongly recommend that you utilize the Reservation Calendar on the ORKC website to reserve the agility field or buildings. If someone arrives who has a reservation, and you are using what they reserved you are expected to immediately vacate.
- 11) Make sure the gate is LOCKED when you leave. Locking instructions are available in the Members Only section of the website.
- 12) This access/use privilege is for club members to practice individually or in small groups and is not to be used for other purposes.
- 13) Please follow **ALL posted directives in the buildings that apply to training/practice.**